

## PAYMENT:

1. Learners are required to pay before they are admitted to the course.
2. When paying at the Nelson Mandela University cashiers:  
Quote this reference:  
**2947 - 4120 (your surname)**  
**CASHIERS CLOSES AT 16H00.**
3. When making ACB or direct deposits:  
email deposit slip with Application Form & Identity Document to  
[chantell.vogts@mandela.ac.za](mailto:chantell.vogts@mandela.ac.za)

## CANCELLATIONS/REFUNDS

Course fees are not refundable unless cancellation has been made at least seven days prior to course commencement.

### **A 30% admin/cancellation fee is levied.**

If the course is fully booked or cancelled by the Nelson Mandela University, a full refund of fees will be made.

**NELSON MANDELA**  
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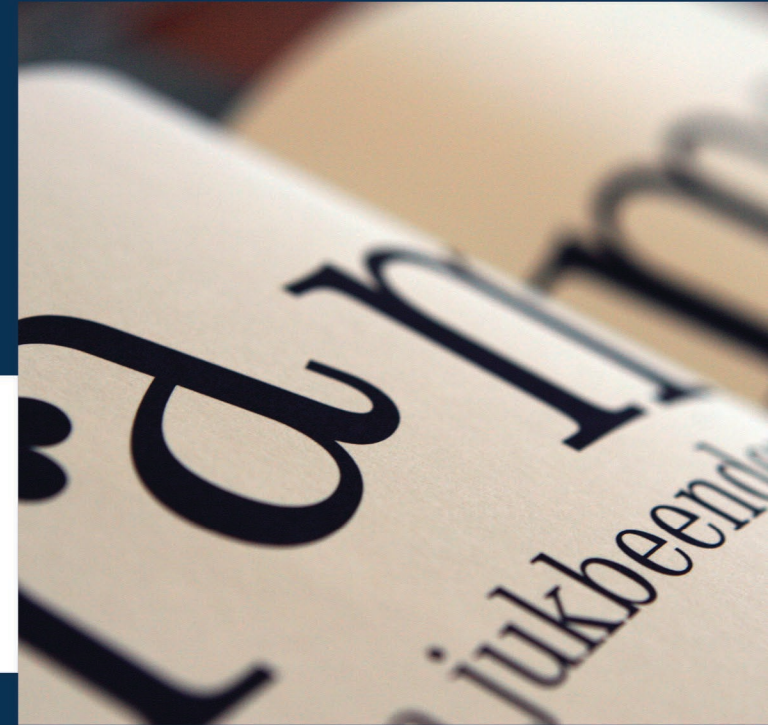
For more information contact:  
Chantell Vögts  
041-504 4694  
[chantell.vogts@mandela.ac.za](mailto:chantell.vogts@mandela.ac.za)

[www.mandela.ac.za/continuingeducation](http://www.mandela.ac.za/continuingeducation)



[mandela.ac.za](http://mandela.ac.za)

**Introduction to  
Warehouse Management**



# Introduction to Warehouse Management Short Course

## COURSE FEE: 2024

R8790

## COURSE DATES: 2024

09 March 2024 (x12 weeks)  
&  
10 August 2024 (x12 weeks)

## COURSE DURATION

Total contact time = 24 hours  
Every Saturday morning  
12 Saturdays 08:00am - 10:00am

## TIME

08:00am – 10:00am

## COURSE INFORMATION

### COURSE OBJECTIVE

- Stores management - a materials management function
- Stores administration - functions, classification, relationships, responsibilities
- Stock records - purpose and methods of holding stock records
- Stock receipt and inspection
- Issue of stock
- Stores identification
- Stock taking and stock checking

**Full payment before  
course commences  
confirms your  
booking**

**Cheques are made payable to  
Nelson Mandela University,  
payment can be made at Cashiers**

Or

**Direct Bank Deposit**  
Standard Bank - Port Elizabeth  
Branch Code: 050417  
Account No: 080263011  
Reference No: 2947 - 4120 (your surname)

***Nelson Mandela University students applying  
for this course must ensure that their student  
account is settled.***