

PAYMENT:

1. Learners are required to pay before they are admitted to the course.
2. When paying at the Nelson Mandela University cashiers:
Quote this reference:
2947 - 4120 (your surname)
CASHIERS CLOSES AT 16H00.
3. When making ACB or direct deposits:
email deposit slip with Application Form & Identity Document to
chantell.vogts@mandela.ac.za

CANCELLATIONS/REFUNDS

Course fees are not refundable unless cancellation has been made at least seven days prior to course commencement.

A 30% admin/cancellation fee is levied.

If the course is fully booked or cancelled by the Nelson Mandela University, a full refund of fees will be made.

NELSON MANDELA
UNIVERSITY

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For more information contact:
Chantell Vögts
041-504 4694
chantell.vogts@mandela.ac.za

www.mandela.ac.za/continuingeducation



mandela.ac.za

**Introduction to
Purchasing Management**



Introduction to Purchasing Management Short Course

COURSE FEE: 2024

R8790

COURSE DATES: 2024

09 March 2024 (x12 weeks)
&
10 August 2024 (x12 weeks)

COURSE DURATION

Total contact time = 24 hours
Every Saturday morning
12 Saturdays 08:00am - 10:00am

TIME

08:00am – 10:00am

COURSE INFORMATION

COURSE OBJECTIVE

- The Purchasing Function in perspective
- Purchasing Procedures and the purchasing System
- The Purchasing Function and Related concepts
- The Task of Purchasing and Materials management
- The Management of Quality determining purchasing Prices
- Supplier Selection
- Inventory Management (revision)

**Full payment before
course commences
confirms your
booking**

**Cheques are made payable to
Nelson Mandela University,
payment can be made at Cashiers**

Or

Direct Bank Deposit
Standard Bank - Port Elizabeth
Branch Code: 050417
Account No: 080263011
Reference No: 2947 - 4120 (your surname)

***Nelson Mandela University students applying
for this course must ensure that their student
account is settled.***